



GOVERNMENT OF INDIA/ भारत सरकार  
MINISTRY OF RAILWAYS/ रेल मंत्रालय  
(RAILWAY BOARD)

No.2022/E&R/3(2)/1

New Delhi, dt. 28.12.2022

The General Managers,  
All Indian Railways, PUs & Others

**Sub:** D&G (renamed as **Departmental**) Charges in various Works estimates.

*Ref.: Board's letter no. 2018/E&R/3(2)/1 dt. 04.03.2020*

1. A committee was constituted vide Board's order No. ERB-I/2022/23/74 dated 07.10.2022 to review the D&G charges thoroughly, for all the activities in various works estimates. Based on the recommendations of the Committee, the following has been approved by the Competent authority:

1.1 The term 'D&G Charges' has been renamed as '**Departmental Charges**'. Departmental Charges will cover all project specific requirement of departmental and hired manpower. This will also include project specific manpower against **Revenue posts**.

1.2 Conditions like "With and without Block" works of Electrical and S&T department have been removed.

1.3 There will be only 'Establishment portion' in Departmental Charges and 'Other than Establishment' have been removed entirely including sub-heads in it (except ERW and Sports Development Fund).

1.4 For 'environment related works' & 'Sports Development', the following provisions/instructions will be applicable:

(a) The lumpsum provision of 0.5% for environment related works will be included in estimates chargeable to Plan Head-11, 14, 15, 30 and Plan Head- 42 **only** and excluding projects funded through EBR-IF.

(b) Lumpsum provision @0.1% for "Sports Development" will be included in all estimates except works chargeable to Plan Head-17, Plan Head-31 and projects funded through EBR(IF).

(c) **All capital intensive works for Environment management and Sports facilities should be processed for sanction as Itemized Works.**

*[Signature]* 28.12.22  
Contd. p/2

1.5 The provision for Contingency should not be diverted to any new work or repair which is not provided for in the estimate without the sanction of the authority who sanctioned the estimate. However for estimates beyond the sanctioning power of GM, above said sanction shall be done by respective GM.

1.6 Items to be executed through contingency shall be as per relevant para of Engineering Code. Contingency provision should be used only for unforeseen items essentially required for completing the project. Cost of Project specific training, which is not covered in detailed estimate, shall also be covered under this. Contingency portion of Departmental Charges should be removed entirely. **Uniform Contingency @1% shall be part of the estimate.**

1.7 Percentage ceiling of Departmental Charges for various types of works is given in **Annexure-I**. The complete break-up of Departmental Charges for different departments, in various types of works has been given in **Annexure-II**.

1.8 As per para 1120 of Engineering Code on account pay, allowances etc. of Land acquisition staff is to be included in the sub estimate of Land acquisition which is enclosed as **Annexure-III**. Therefore, projects involving land acquisition, **Departmental Charge shall be applicable on project cost excluding land acquisition sub estimate to avoid duplication.**

1.9 As of now, there is no provision in IRPSM to fill the data related to provision and booking of D&G (now Departmental) Charges. Departmental Charges as per single percentage given in Annexure-I & II vis a vis actual provision and utilization etc. should be done through IRPSM. Necessary modalities will be created in IRPSM and advised to Zonal Railways soon.

2. Other provisions, as mentioned in Board's letter 2018/E&R/3(2)/1 dt. 04.03.2020, will remain unchanged.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

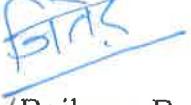
DA: As above

  
28.12.22  
(Ajit Kumar Singh)  
Executive Director (E&R)  
Railway Board

No. 2022/E&R/3(2)/1

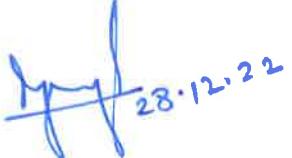
New Delhi, dt. 28.12.2020

1. FA&CAOs, All Indian Railways & PUs
2. The Principal Directors of Audit, All Indian Railways.
3. Dy. Comptroller and Auditor General of India (Rlys), Room No.222, Rail Bhavan.

  
for Member (Finance)/Railway Board

Copy to:

Chairman & CEO  
M. Finance, M. Infra, MTRS, MO&BD  
DG(HR), DG(RHS), DG(RPF), DG(Safety)  
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EDF(E), EDCE(G)  
DE(Sports)  
E(GC), F(E) I and E(Sports) Branches

  
28.12.22

ANNEXURE - I

(ACCOMPANYING BOARD'S LETTER NO. 2022/E&R/3(2)/1 Dt. 28.12.2022)

Percentage Ceiling of Departmental Charges, Environmental Related Works & Sports Development Fund for Various Works Estimates

Nature of Estimate	Total Departmental Charges	Environment Related Works	Sports Development Fund
Civil Engg. Projects	5.32		
Track Renewal Works (Primary & Secondary)	1.53	0.5% applicable only for PH-11,14,15, 30 & 42 works and excluding projects funded through EBR(IF)	0.1% excluding PH-17 & 31 works and projects funded through EBR(IF)
Electrical Projects	7.15		
S&T Projects	10.04		
Mechanical Projects	4.91		

**NB:** 1. Contingency @1% shall be part of the estimate.  
2. Departmental charges, Environmental Related Works and Sports Development Fund shall be worked out on overall value of estimate including contingency.

*P.K*  
28/12/22

*Y.S*  
28.12.22

**ANNEXURE - II**

(ACCOMPANYING BOARD'S LETTER NO. 2022/E&R/3(2)/1 Dt. 28.12.2022)

**Break-Up Of Departmental Charges for Various Works Estimates**

<b>Particulars</b>	<b>Civil</b>	<b>Electrical including RE</b>	<b>S&amp;T</b>	<b>Mechanical</b>
<b>Establishment</b>				
1.1 Deptt.				
(a) HQ. Org.	0.55	1.43	1.99	1.34
(b) Field Org.	3.51	4.44	7.16	2.67
1.2 Audit & Accounts	0.61	0.62	0.27	0.41
1.3 Stores	0.19	0.30	0.27	0.49
1.4 Traffic	0.22	0.15	0.14	0.00
1.5 Personnel	0.05	0.07	0.09	0.00
1.6 Medical**	0.05	0.07	0.09	0.02 <sup>#</sup>
1.7 Vigilance	0.11	0.06	0.04	0.00
1.8 RPF*	0.04	0.02	0.00	0.00
<b>Total</b>	<b>5.32</b>	<b>7.15</b>	<b>10.04</b>	<b>4.91</b>

\* Applicable only for PH-11, 14 & 15 and RE Projects

\*\* NOT Applicable for PH-41

*31/12/22*  
*28/12/22*

*28.12.22*

# Only for Mechanical Projects( other than M&P) this includes medical and any other personnel

ANNEXURE – III

(ACCOMPANYING BOARD'S LETTER NO. 2022/E&R/3(2)/1 Dt. 28.12.2022)

**Calculation of Staff in estimates of Land Acquisition**

**1120 LAND**

(Reason for rates are given on page -----)

Description	Unit	Rate	Whole line Kilometres		Section I		Section II		Section III	
			Area	Cost	Area	Cost	Area	Cost	Area	Cost
	Hect- ares	Rs.	Hectares	Rs.	Hectares	Rs.	Hectares	Rs.	Hectares	Rs.
Total cost -- -----										

Add ..... On account of pay, allowance, etc., of Land Acquisition Staff.

Add 5 per cent for contingencies.

Total ..... Rs.....

Rate per kilometre ..... Rs.....

*STB*  
23/12/22

*WPF*  
28.12.22